



BOOTHBAY REGION EDUCATION FOUNDATION

MINUTES FOR BREF MEETING
February 9, 2021
3 pm via Zoom

Trustees: Bruce Harris (President), Tom Minerich (Vice President), Keith Laser, Teresa Koster, Lisa Clarke, Andy Hamblett, John Bertolet

A. Call to Order: 3:05 PM

B. Approval of January 12, 2021 Minutes

Motion: Tom Minerich

Second: Lisa Clarke

Discussion:

Vote: 6-0

C. Items to be added to the agenda: None

D. President's report: None

E. Treasurer's Report: Update on balance in BREF account: \$66,349

F. Old Business:

1. Branding and Website report: John Nunan presented his renditions of three potential logos for the foundation for their input. The board members discussed the merits of John's logos and agreed that John should continue development based upon version 2.
2. New trustees:

- a. President Harris nominated the following individuals for membership as Trustees for the Boothbay Region Education Foundation: Ronnie Campbell, Chip Schwehm, Juliette Cohen, and Susan Corbin.
Motion: Lisa Clarke
Second: Tom Minerich
Discussion: None
Vote: 7-0

G. New Business:

- 1. Need to file Federal Form 990 no later than April 20, 2021
- 2. Committee Reports:
 - a. Nominating/Governance: Action complete in item F.2.a.
 - b. Finance: John Bertolet will work with the AOS 98 superintendent to complete Form 990. Nothing else to report.
 - c. Development:
 - (1) A motion was made to assign Teresa Koster as chair of the development committee. She accepted the nomination.
Motion: Tom Minerich
Second: Bruce Harris
Discussion: None
Vote: 6-0

- d. Grant Review:
 - (1) Lisa notified the two recipients of the grants approved at the January meeting.
 - (2) There were no new grant requests.
 - (3) A motion was made to assign Lisa Clarke as chair of the grant review committee. She accepted the nomination.
Motion: Tom Minerich
Second: Bruce Harris
Discussion: None
Vote: 6-0

- H. Any items that the Trustees want to be included on the agenda for the next BREF meeting.
- 1. Discussion of status of Federal Form 990 filing.
 - 2. Discussion of a logo for the foundation.

- I. Set a date for the next BREF meeting: March 9, 2021, at 3 pm. (Trustees will convene at 2:30 pm to provide an orientation to BREF that will be organized by Bruce and Tom.)

J. ADJOURNMENT

Motion: John Bertolet
Second: Tom Minerich
Vote: 6-0
Time: 5:06 pm